



## Forestry Safety Inspection Checklist

Company Name:	Date:	
Company Address:	Inspection Location:	
Company Phone #:	Inspected By:	
<b>Possible Hazards</b>		
	Rate Hazard	Comments/Notes
<b>General</b>		
Are Bulletin Boards clean and readable?		
Is there an OHS Policy posted?		
Are the name and location of Safety Committee members or Representative posted?		
Are the most recent Safety Committee meeting minutes posted?		
Floors/Stairways/Aisles/Doors (clear, unblocked, handhold, lighting, debris, etc.)?		
Are extension cords in good condition?		
Are electrical or phone cords exposed in areas where employees may become entangled?		
Is electrical wiring properly installed?		
Are machines properly guarded?		
Does any equipment have sharp metal projections?		
Are wall and ceiling fixtures fastened securely?		
Housekeeping acceptable. <ul style="list-style-type: none"> <li>• Aisles, stairs and floors</li> <li>• Storage and piling of materials</li> <li>• Wash and locker rooms</li> <li>• Light and ventilation</li> <li>• Disposal of water</li> <li>• Yards and parking lots</li> </ul>		
<b>Office Areas</b>		
Are office accessories stored appropriately?		
Ergonomics (Keyboard elevation, chair adjustment, desk height, etc.)		
Are materials stacked on desks or cabinets?		
Are desk and file drawers kept closed when not in use?		
Are filing cabinets loaded with the heaviest items in the bottom drawers?		



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Are shelves securely fastened to the wall when necessary?		
<b>Building</b>		
Check the following structures to ensure safety <ul style="list-style-type: none"> <li>• Swinging doors</li> <li>• Floor and wall openings</li> <li>• Ladders, stairways and ramps</li> <li>• Guardrails</li> <li>• Are materials stored safely</li> </ul>		
<b>Sanitation</b>		
Are washrooms and lunchroom clean?		
Are the following provided adequately? <ul style="list-style-type: none"> <li>• Toilets</li> <li>• Potable (drinking) water</li> <li>• Field accommodations</li> <li>• lunchrooms</li> </ul>		
<b>Lighting</b>		
Are lamp reflectors clean?		
Are bulbs missing?		
Are any areas dark?		
<b>Unsafe Practices</b>		
Improper lifting		
Smoking in dangerous places		
Horseplay		
Running in aisles or on stairs		
Improper use of air hoses		
Removing machine guards		
Working under suspended loads		
Working on machines in motion		
<b>Hazardous Substances</b>		
Hazardous substances properly labelled.		
Material Safety Data Sheets available.		
Workers trained in how to use products safely.		
Required PPE available <ul style="list-style-type: none"> <li>• Goggles, face shield, or glasses</li> <li>• Footwear</li> <li>• Hard hats</li> <li>• Gloves</li> <li>• Respirators</li> <li>• Fall protection equipment</li> </ul>		



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<ul style="list-style-type: none"> <li>Other protective clothing and equipment</li> </ul>		
<b>Hazard Communications</b>		
Acids		
Solvents		
Dust, Vapors, or Fumes		
Radiation		
<b>Material Storage</b>		
Are materials neatly and safely piled?		
Are there stepladders or stools to get to materials on higher shelves?		
Are storage shelves overloaded or beyond their rated capacity?		
Are large and heavy objects stored on lower shelves?		
Are passageways and work areas clear of obstruction?		
<b>Machinery</b>		
Points of operation guard		
Belts, pulleys, gears, shafts, etc.		
Oiling, cleaning, and adjusting		
Maintenance and oil leaks		
<b>Pressure Equipment</b>		
Steam equipment		
Air Receivers and Compressors		
Gas Cylinders and hoses		
<b>Tools</b>		
Power tools, wiring and grounding		
Hand tools (condition)		
Use and storage of tools		
<b>Emergency Equipment</b>		
Is all fire control equipment regularly tested and certified?		
Is fire control equipment appropriate for the type of fire it must control?		
Is emergency lighting in place and regularly tested?		
<b>First Aid</b>		
Is there an "In Case of Injury" posted.		
Is the proper first aid kit available and inspected monthly.		



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Is the appropriate number of employees trained in first aid?		
Is the proper eyewash station available and inspected monthly?		
<b>Access Roads</b>		
Entrance / Exit to site		
Proper Signage (Truck turning, KM signs, no hunting signs, Radio channel signs, etc.)		
Road conditions		
Radio communication		

Class "A" Hazard: Serious hazard requiring immediate attention (Stop Work).

Class "B" Hazard: Hazard requiring attention as soon as possible.

Class "C" Hazard: Hazard requiring attention.

Copies To (For Action): \_\_\_\_\_

Date Forwarded: \_\_\_\_\_

Copies To (For Information): \_\_\_\_\_

Date Forwarded: \_\_\_\_\_

Signature of Inspector: \_\_\_\_\_

Reviewed by worker Co-Chair (Signature and Date): \_\_\_\_\_

Review by Management Co-Chair (Signature and Date): \_\_\_\_\_

Review by Management (Signature and Date): \_\_\_\_\_